

**Bennington Free Library Board of Directors
Capital Improvement Plan Meeting
4:30 PM Rotary Room
Minutes: July 12, 2016**

Present: Lynne Fonteneau-McCann, Barth VanderEls, Maureen Loy, Kelley Legacy, Dave Newell, Tricia Bitteker, Kate Canning, and Mike Munson

Capital Improvement Plan 2016-2022: renovations to the library's interior and exterior due to normal aging of library structure and interior appointments.

Lynne circulated a list of library improvements since 1999 paid by private and grant support. She also included list of needed improvements in priority order

Upcoming improvements:

First half of Roof Project, estimated at \$103,303.00 can be covered by monies already donated, checking and savings. Project will start after August 10, after Children's Program is over. Permit is not required. Second half of roof to be done next summer (2018) estimated to cost \$169,072.00

Replace 100 year old existing doors (5) on Silver Street estimated cost \$800 each.

Carpet replacement: Rip old old carpet and replace with something else i.e. tile, wood, laminate, bamboo. Lynne will get estimates. Kelley questioned rug replacement in children's area. Look into what Manchester did.

Extended Projects:

Heating system controls: Need new controls to include wifi and thermostat. Company that put in is out of business. Lynne did get estimate of \$13,650 from Monument in 2013 and will ask for updated estimate. Suggested to have Energy Efficient Vermont do audit. They did but Lynne did not get a final report. She will look into that.

Window replacement in children's library is desirable. Currently, using plastic to covering older windows in Winter to reduce heat loss.

Main Street steps need updating. Two sets go to nowhere and should probably be removed. The ones in the middle do lead to a door for fire escape and needs repair. It was thought that the town might help with that.

Painting: Interior can be done by Jamie. The exterior can be put off to the next 5 year Improvement plan.

Dumbwaiter is old with hand pulleys. New one would be safer and estimated cost about \$6000.

Circulation desk: update and resurface with cutout for children to make more efficient. Estimated to cost \$2500. Kelley suggested we look into having the CDC students do the work.

Historical Sign: Needs to be painted and made more prominent. Legend has it that the original letters were ceramic. May be that Tyler Resch and Tordis Isselhardt may have photos.

Set up "special Meeting" in August: Lynne will have estimates before going to town.

Discussion followed regarding "Roof Project" Fundraising

Dave to talk to Shep Jones about how to commemorate George Jones.

Limited number of letters to those donors who might contribute \$1000 or more.

Should we include photo of mural with letter

**IMPORTANT DATE for next meeting to continue to discuss Improvements and Fundraising
Fourth Tuesday August 23, 2016 @ 4:30PM**

Respectfully submitted,

Maureen K. Loy