

**Bennington Free Library Board of Directors Meeting
Minutes
March 15, 2016**

Present: Barth VanderEls, Lynne Fonteneau-McCann, Maureen Loy, PJ Venti, Kelley Legacy, Dave Newell, Mike Munson, Tricia Bitteker

Approval of Minutes

January 19, 2016 Minutes approved after motion made by PJ, seconded by Dave

Financial Report:

Annual Fund: Behind from last year. Some larger donations have not yet been received.

Revenue and Expense report: Expenses on target at 66%.

January and February Financial Reports approved after motion made by Dave, 2nd by Mike

Director's Report: Circulated in packet

- Courier service started in January with 30-40 books a week being transported. Estimating savings of \$70.00/week
- Lynne announced some staff changes. Helen Sharkey and Jenny Rozcyki have left. Ellen Havlak is new Reference Assistant and Tianna Fronsman is Circulation Assistant.
- Bennington Rotary Italian night on March 16 at the Elks Club will benefit library. Lynne has prepared a slide show to show during dinner
- Volunteer Tea will be April 13th
- Book Sale May 13-14: Sign up sheet passed
- Mayfest: May Sign up sheet passed

Committee Reports:

A. Buildings and Grounds:

Waiting for estimate to repair drains in bathroom

History Room door in need of repair

B. Personnel and Policies:

In the process of updating staff policies and handbook

C. Fundraising:

- Kelley was in touch with Chris Bohjalian. We will wait to reschedule if we do so
- Capital Improvement Plan will be terminology for creating a line item and allow building in other repairs as necessary. In addition to the \$75,000 there is another \$18,000.00 for roof repairs. Discussion regarding Historic Preservation vs cost of slate followed. Historic Preservation Society reluctant to allow artificial slate as not sure how it might look in 25 years. Question arose as to whether we just do slate on the visual areas. It was consensus of the board that we need estimates and difference in costs of materials and labor before moving on as we cannot ask for support until we know those numbers. Lynne has prior estimates from Dooxsee and Vermont Roofing and will send to Board members as well as request updated estimates.

There being no further business the Board adjourned at 5:15 with motion made by PJ and seconded by Mike.

Board Meeting Schedule:

May 17, 2016

June 21, 2016

IMPORTANT DATES:

Next Meeting: Third Tuesday May 17th, 2016@ 4:30PM

Book Sale: May 13 and 14

Mayfest: Saturday, May 28th

Respectfully submitted,

Maureen K. Loy