

**Bennington Free Library Board of Directors Meeting
Minutes
January 19, 2016**

Present: Barth VanderEls, Lynne Fonteneau-McCann, Maureen Loy, PJ Venti, Kelley Legacy, Chrissy Morrissey, Dave Newell, Kate Canning

Approval of Minutes

September 17, 2015 Minutes: Approved after motion made by Dave, seconded by Chrissy

October 27, 2016 Minutes: Approved after motion made by PJ and seconded by Kate

November 17, 2016 Minutes: Approved after 2 corrections: Motion by PJ, seconded by Kate

1) Kate Canning was present

2) Nominated Board member's name corrected to read Tricia Bitteker

Financial Report:

Annual Fund: Behind from last year as only 53% of goal. Last year we were at 56%

Revenue and Expense report: Expenses on target at 50%. Shaftsbury money has come through not reflected yet on Report. Report approved after motion by Dave, seconded by Kelley

Director's Report: Circulated in packet

Lynne met with Bennington Select Board presenting library statistics and comparing with Rutland, Springfield and Brattleboro. Select Board suggested the Library create a capital plan for capital improvements and include in the operating budget. Barth, Lynne, and Dave will come up with a plan and present to BFL Board.

- Lynne announced she has been elected President of the Catamount Library Network
- ILL Courier Service will start doing pick up and deliveries throughout state
- Game days will be starting at the BFL on the first Saturday of each month
- VT Dept of Libraries is sponsoring a pilot program which allows free access for one year to "Learning Express Library", an online database offering career, college prep, testing and other resources online to start in February.
- Chris Bohjalian Evening on March 3. Library will close at 5pm that day.
- Bennington Rotary Italian night on March 16 at the Elks Club will benefit library. Lynne will be speaking to Rotary next Friday.

Committee Reports:

A. Buildings and Grounds: Furnace switch was replaced. Lynne has requested estimates from Bill Martin to correct occasional flooding in bathroom as it is directly above library's fiber electronic panel.

B. Personnel and Policies:

- Jim Hamilton is proceeding with suit and his lawyers have submitted a second Discovery Request. Cincinnati insurance will likely increase our deductible.
- PJ presented new Vacation plan approved by the Personnel and Policies Committee. New policy reflects length of service and regularly scheduled weekly hours. Policy approved after motion by PJ seconded by Dave.

C. Fundraising:

- Chris Bohjalian on March 3, 2017 at Oldcastle. Barth will do introduction. Pangea will again do dessert and cash bar
- A sympathy card was sent to the family of George Jones who had been a BFL board member. Dave also spoke with Shep (George's dad) about making George the lead donor in the Capital Campaign and Roof Project

Other Business:

PJ presented Tricia Bittaker's CV. Approved with motion made by Maureen and seconded by Kelley.

The Board went into executive session at 5:09 concluding its' discussion at 5:12. There being no further business the Board adjourned at 5:12PM.

Board Meeting Schedule:

March 15, 2016

May 17, 2016

June 21, 2016

Next Meeting: Third Tuesday March 15, 2016@ 4:30PM

Chris Bohjalian: Thursday March 3 @ Oldcastle , 7pm

Bennington Rotary Italian Night: Tuesday, March 16 @The Elks Club

BOOK SALE: May 13 and 14

Respectfully submitted,

Maureen K. Loy

After the Board meeting there was a Capital Campaign Conference.

PJ passed around list of potential donors, emphasizing we still to fund the Annual fund . Names suggested that be added to list included past trustees and board members, Businesses and professionals in town. She talked about making personal contacts. Before proceeding we still need estimates.