

Bennington Free Library Board of Directors Planning Meeting
4:30 PM History Room
Minutes: November 7, 2016

Present: Lynne Fonteneau-McCann, Barth VanderEls, Maureen Loy, PJ Venti, Kelley Legacy, Dave Newell, Tricia Bitteker, Kate Canning, Jon Goodrich, Chrissy Morrissey, Mike Munson (by speaker phone)

Approval of Minutes: Change in the Yearly Financial Review from Maureen to Kelley reserving vote. Motion made by Jon Goodrich and seconded by Dave Newell and unanimously approved.

Finance Report:

Annual Fund: Behind from last year

Revenue and Expense report: September and October reports unanimously approved after motion made by Kelley Legacy, seconded by Kate Canning.

Approval of FY '18 Budget:

- RE: Support – Suggestion made to add Capital Campaign to the Annual Fund line with 2 lines, one to include personal donations and the second business donations.
- RE: Expenses – Suggestion made to add separate line for Roof/Capital Improvements
- Revenue increase by 5% reflecting increase in requested town support
- Expenses reflect increase in Personnel due to increase minimal wage and a decrease in benefits due to lower premium for Workmen's Comp. Expenses reflect decrease in premium on building insurance
- Proposed Budget unanimously approved. Motion made by Kelley and seconded by Tricia.

Director's Report:

- Bennington Banner to do story on George Jones donation along with picture of Lynn, Dave and Shep Jones holding plaque
- Jamie last day October 14. Lynne has had telephone interviews to replace Building supervisor with 2 candidates and will be interviewing these mid November with Barth and Dave
- Bev Petrelis and Jackie Marro working on a video and an exhibit at SVMC showing history of library
- Chris and Linda from children's room attended STEM workshop
- Lynne to remain president of CLN
- Red Cross Babysitting course will be held in December

Committee Assignments: Lynne included in packet.

Mike Munson added to Building and Grounds.

Tricia and Chrissy added to Personnel and Policies.

The full board will be included in Fundraising.

Nominations for new Board Members: Suggestion for an accountant and/or parents. Barth will reach out to suggested accountants and Lynne will speak with Chris and Linda to see if they have any parent names.

Committee Reports:

Personnel: Age discrimination case will most likely be dismissed

Building and Grounds: Dave reported roof work for this year should be done in 10 days. Jeff Goldstone looked over project and was pleased. Added expense includes snow-guards and gutter removal.

Fundraising: PJ passed Capital Campaign Letter packets out to Board members requesting; members write an individual note requesting support via direct donation or pledge over 2 years. If thinking a phone or visit might work well to let Lynne know.

To bring letters back to BFL for insertion of other materials and mailing before Thanksgiving

Meeting was adjourned at 5:15PM

Board Meeting Schedule set for upcoming year:
Third Tuesdays at 4:30PM

January 17, 2017

March 21, 2017

May 16, 2017

and June 20, 2017 for Pot Luck

IMPORTANT DATE:

Next Meeting: Third Tuesday - January 17, 2017 @ 4:30PM

Respectfully submitted,

Maureen K. Loy