

Bennington Free Library Board of Directors Meeting Minutes September 20, 2016

Present: Barth VanderEls, Lynne Fonteneau-McCann, Kelley Legacy, David Newell, Mike Munson, Jon Goodrich, Kate Canning, Tricia Bitteker

Approval of Minutes:

May 17, 2016 Minutes: Approved after motion made by Dave, seconded by Mike

June 21, 2016 Minutes: Approved after motion made by Jon, seconded by Dave

July 12, 2016 Minutes: Approved after motion made by Mike, seconded by Dave

August 23, 2016 Minutes: Approved after motion made by Dave, seconded by Kate

Financial Report:

Revenue and Expense report:

- For the record: Jon talked about another option for new roof - replacing part by part. He said we should reconsider what to do about the 1936 & 1988 roofs. He wanted to voice his concerns. Using a lift allows for less destruction of tiles. Barth said this is something we can talk about for next year.
- Lynne wanted to thank David Newell for the new insurance policies that will indeed save us some money down the line.
- Expenses are on target for the last two months.
- Lynne said there will be quite a savings in fuel costs due to the pre-pay plan option. The \$9,000 credit will be moved forward. Will try to pre-pay for 2018 heating season.
- We use an average of 6,500 gallons of fuel per season
- Motion to approve report made by Dave, seconded by Jon.

Yearly Financial Review: Chrissy approved the Financial Review via e-mail; Maureen reserved her vote: still needs to look at it. [Motion to approve report made by?, seconded by? \(Motion passed\)](#)

Director's Report:

- Summer reading program was a success. 2,140 children and grownups pledged to read over the summer.
- Lynne worked with our CPA for our Financial Review
- We have received 2 out of 3 payment from the town. Each payment is \$145,650.
- Efficiency VT: We [have done](#) [did] everything they have suggested to improve energy output [at the time Freeman Funds were received](#).

Boiler may need replacing at some point. Jon suggested we ask Bill Martin what he thinks of the condition and age of our boiler. We were using 10,000 gallons of fuel per season and now we are down to approximately 6,500.

Election of Officers:

- President - Barth VanderEls
- Vice President - David Newell
- Secretary - Maureen Loy
- Treasurer - possibly Kelley Legacy

Dave moved to have Kelley as Treasurer. Kelley would like to meet with Lynne before [agreeing to serve](#).

Barth stated that this will be his last year as President.

Committee Reports:

Buildings and Grounds:

- David called Doxsee

- [Staff](#) has been cleaning out basements which is a big job.
- Kelley suggested that we keep some of the slate from the roofing project. Jon added that the slate guy will know which pieces are good to keep.
- Lynne said A/C unit needs work.
- Replaced faucet fixtures in women's bathroom.
- Mike said big money was spent on elevators - Lynne talked about inspections.

Capital Improvement Plan:

- Where are we: Lynne went through packet.
- Mike moved to approve the letter to be sent out and David seconded it.
- David moved to [approve](#) the Improvement Plan and Mike seconded it.
- List of Donors passed around to assign members for writing letters.
- Chrissy and Maureen voted to approved Capital Improvement Plan.
- Barth wants batteries put in clock in meeting room.

No further business for the Board and the meeting was adjourned at 5:15pm

Board Meeting Schedule:

Tuesday, November 15, 2016

Tuesday, January 17, 2017

Tuesday, March 21, 2017