

GIFTS

The same standards which apply to purchased materials apply to gifts.

The library does not accept donations of books or other materials which demand special treatment or impose any restrictions upon the use or disposal thereof. Upon giving the materials to the library, the previous owner relinquishes all control of it. At the Librarian's discretion, when a gift of significant value is involved, the donor is asked to sign a form stating the terms of the gift.

If the donor wishes to have a donation evaluated for tax purposes, he must arrange for said evaluation. The Librarian will, if requested, provide a written acknowledgment of receipt of the gift.

Memorial donations for specific books, whether or not they are selected by the Librarian, are subject to the same rules as govern all gifts. A memorial bookplate is placed in the book.

At the Librarian's discretion, a gift of money for the purchase of specific material may be accepted.

Approved 1996