

**Bennington Free Library
Board of Directors Meeting
Special Meeting, February 21, 2023**

MEMBERS PRESENT: Mike Munson, David Newell,, Kelley Legacy, Jackie Marro, Susan McKenna, Norma McShane, Jon Goodrich, Michelle Wieggers, PJ Venti, and Lynne Fonteneau-McCann

CALL TO ORDER by Mike Munson, Chair @ 5pm online via Zoom

DISCUSSION AND RECOMMENDATION TO APPROVE A "SCOPE OF PROJECT" PROPOSAL FOR HVAC UPGRADES:

- The Trustees have reviewed two proposals to conduct the pre-development phase for Architectural Services for the upgrades to the Library's HVAC system:
 - A. Goldstone Architecture @ \$14,100
 - B. Centerline Architects & Planners @ \$19,800
- The Trustees recommended moving forward with the pre-development phase of the project with the expectation that the Library apply for, and in the hopes that it receives, grant funding through the State of Vermont for the full project cost.
- The Trustees further recommended that the Library retain Centerline Architects for the project based on its proposal and long history with the building and the Library.
- It was understood by the Trustees and the Board that the Library can cover this expense through its operating account and that Efficiency Vermont would reimburse the Library for up to one-third of the pre-development phase proposal cost.
- It was further understood and agreed that the Board need not commit to any additional work beyond the pre-development phase at this time.
- After discussion by the full Board, the motion was passed by majority to proceed with the pre-development phase of the project, retain Centerline Architects, and apply for grant funding.

BOARD MEETING SCHEDULE for FY 2022-2023 (Third Tuesdays 5:00 p.m.):

March 21, 2023

May 16, 2023

June 20, 2023

Respectfully submitted,
PJ Venti